

**MINUTES OF THE MEETING OF THE
CITY COUNCIL OF THE CITY OF ST. JAMES,
WATONWAN COUNTY, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the City Council of St. James, Minnesota was duly held at the Community Building meeting room in said City on Tuesday, January 5, 2021 at 6:00 p.m.

Mayor Gary Sturm called the meeting to order at 6:00 p.m.

Those present: Mayor Gary Sturm, Councilperson Kathleen Hanson, Paul Harris, Sue Craig, Gene Hildebrandt.

Staff present: City Manager Amanda Glass, City Clerk Kris Hurley, City Attorney Steve Sunde.

MINUTES

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Paul Harris, the minutes of the regular meeting of December 15, 2020, were found correct as written and the City Clerk was instructed to dispense with the reading of the minutes.

AYES: Councilperson Kathleen Hanson, Paul Harris, Sue Craig, Gene Hildebrandt.

NAYS: None.

Whereupon Mayor Gary Sturm declared said motion to have passed unanimously.

CONSENT ITEMS

On motion by Councilperson Paul Harris, seconded by Councilperson Sue Craig, the following consent items were hereby approved:

- A. Payment of Claims totaling \$495,718.73 as follows: Checks No. 64179 through 64302, phone payment and ACH Payments 536 - 542, Pioneer Bank as listed in the Check Register.

Upon voice vote it was unanimous.

NEW BUSINESS

RESOLUTION 1-21-01 AUTHORIZING CITY CLERK-TREASURER TO PREPAY INVOICES

Councilperson Paul Harris, introduced **RESOLUTION NO. 1-21-01** and moved its adoption “**RESOLUTION AUTHORIZING CITY CLERK-TREASURER TO PREPAY INVOICES**” and dispensed with the reading. It was duly seconded by Councilperson Kathleen Hanson. Upon hand vote the following members voted:

AYES: Councilperson Paul Harris, Kathleen Hanson, Sue Craig, Gene Hildebrandt

NAYS: None

Whereupon Mayor Gary Sturm declared said Resolution 1-21-01 to be duly passed.

RESOLUTION 1-21-02 NAMING THE ST JAMES PLAINDEALER AS OFFICIAL NEWSPAPER FOR CITY BUSINESS FOR 2021

Councilperson Gene Hildebrandt, introduced **RESOLUTION NO. 1-21-02** and moved its adoption “**RESOLUTION 1-21-02 NAMING THE ST JAMES PLAINDEALER AS OFFICIAL NEWSPAPER FOR CITY BUSINESS FOR 2021**” and dispensed with the reading. It was duly seconded by Councilperson Sue Craig. Upon hand vote the following members voted:

AYES: Councilperson Gene Hildebrandt, Sue Craig, Paul Harris, Kathleen Hanson.

NAYS: None

Whereupon Mayor Gary Sturm declared said Resolution 1-21-02 to be duly passed.

RESOLUTION 1-21-03 NAMING OFFICIAL DEPOSITORIES

Councilperson Kathleen Hanson, introduced **RESOLUTION NO. 1-21-03** and moved its adoption “**RESOLUTION 1-21-03 NAMING OFFICIAL DEPOSITORIES**” and dispensed with the reading. It was duly seconded by Councilperson Paul Harris. Upon hand vote the following members voted:

AYES: Councilperson Kathleen Hanson, Paul Harris, Sue Craig, Gene Hildebrandt.

NAYS: None

Whereupon Mayor Gary Sturm declared said Resolution 1-21-03 to be duly passed.

RESOLUTION 1-21-04 AMENDING RESOLUTION 1-20-04 PROVIDING FOR AMENDMENTS TO THE CITY OF ST JAMES EMPLOYEE HANDBOOK OF PERSONNEL POLICIES

Councilperson Paul Harris, introduced **RESOLUTION NO. 1-21-04** and moved its adoption “**RESOLUTION 1-21-04 AMENDING RESOLUTION 1-20-04 PROVIDING FOR AMENDMENTS TO THE CITY OF ST JAMES EMPLOYEE HANDBOOK OF PERSONNEL POLICIES**” and dispensed with the reading. It was duly seconded by Councilperson Sue Craig. Upon hand vote the following members voted:

AYES: Councilperson Paul Harris, Sue Craig, Kathleen Hanson, Gene Hildebrandt.

NAYS: None

Whereupon Mayor Gary Sturm declared said Resolution 1-21-04 to be duly passed.

RESOLUTION 1-21-05 ESTABLISHING DATE AND TIME OF REGULAR MEETINGS

Councilperson Kathleen Hanson, introduced **RESOLUTION NO. 1-21-05** and moved its adoption “**RESOLUTION 1-21-05 ESTABLISHING DATE AND TIME OF REGULAR MEETINGS**” and dispensed with the reading. It was duly seconded by Councilperson Gene Hildebrandt. Upon hand vote the following members voted:

AYES: Councilperson Kathleen Hanson, Gene Hildebrandt, Paul Harris, Sue Craig.

NAYS: None

Whereupon Mayor Gary Sturm declared said Resolution 1-21-05 to be duly passed.

RESOLUTION 1-21-06 APPROVAL OF 2021 FEE SCHEDULE

Councilperson Paul Harris, introduced **RESOLUTION NO. 1-21-06** and moved its adoption “**RESOLUTION 1-21-06 APPROVAL OF 2021 FEE SCHEDULE**” and dispensed with the reading. It was duly seconded by Councilperson Kathleen Hanson. Upon hand vote the following members voted:

AYES: Councilperson Paul Harris, Kathleen Hanson, Sue Craig, Gene Hildebrandt.

NAYS: None

Whereupon Mayor Gary Sturm declared said Resolution 1-21-06 to be duly passed.

RESOLUTION 1-21-07 2021 BOARDS AND COMMISSIONS MAYORAL APPOINTMENTS

Councilperson Sue Craig, introduced **RESOLUTION NO. 1-21-07** and moved its adoption “**RESOLUTION 1-21-07 2021 BOARDS AND COMMISSIONS MAYORAL APPOINTMENTS**” and dispensed with the reading. It was duly seconded by Councilperson Gene Hildebrandt. Upon hand vote the following members voted:

AYES: Councilperson Sue Craig, Gene Hildebrandt, Paul Harris, Kathleen Hanson.

NAYS: None

Whereupon Mayor Gary Sturm declared said Resolution 1-21-07 to be duly passed.

RESOLUTION 1-21-08 ACCEPTING FINANCIAL GIFT FROM THE AMERICAN LEGION POST #33 FOR ST. JAMES FIRE DEPARTMENT

Councilperson Kathleen Hanson, introduced **RESOLUTION NO. 1-21-08** and moved its adoption “**RESOLUTION 1-21-08 ACCEPTING FINANCIAL GIFT FROM THE AMERICAN LEGION POST #33 FOR ST. JAMES FIRE DEPARTMENT**” and dispensed with the reading. It was duly seconded by Councilperson Paul Harris. Upon hand vote the following members voted:

AYES: Councilperson Kathleen Hanson, Paul Harris, Sue Craig, Gene Hildebrandt.

NAYS: None

Whereupon Mayor Gary Sturm declared said Resolution 1-21-08 to be duly passed.

AFSCME CONTRACT

City Manager Amanda Glass explained the collective bargaining unity and the city representatives reached a tentative agreement needing approval from the City Council. Copy of the contract was attached to the council packet. Amanda shared with Council the changes in the contract.

On motion by Councilperson Paul Harris, seconded by Councilperson Gene Hildebrandt, the Council approved the AFSCME contract as presented.

Upon voice vote it was unanimous.

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HEAT EXCHANGE PUMP – WASTE WATER

Mark Anderson, Waste Water Superintendent, was present to discuss replacement of the heat exchange pump at the wastewater facility. The cost of the replacement will be \$27,186.50. This replacement will consist of 2 new pumps, valves and piping. This in the 2021 budget but there is a substantial price increase for 2021. Mark discussed the increase with Amanda Glass, City Manager, it was decided to order and invoice this in 2020. This will be paid out of line item 602.49480.5310 which currently has a balance left in the 2020 budget in the amount of \$89,232.

Motion by Councilperson Paul Harris, seconded by Councilperson Sue Craig, the Council approved the replacement of the heat exchange pumps at the Waste Water Department.

Upon voice vote it was unanimous.

DRAFT ORDINANCE TO REGULATE BREWER TAPROOMS, SMALL BREWER OFF-SALE, AND BREW-PUB OFF-SALE LICENSING

On motion by Councilperson Paul Harris, seconded by Councilperson Kathleen Hanson, the Council approved the first reading of “**ORDINANCE NO. 49 – 3RD Series, “ORDINANCE ENACTED BY THE CITY COUNCIL OF THE CITY OF ST. JAMES TO REGULATE BREWER TAPROOMS, SMALL BREWER OFF-SALE, AND BREW-PUB OFF-SALE LICENSING”** received its first reading. Upon hand vote the following voted:

AYES: Councilperson Paul Harris, Kathleen Hanson, Sue Craig, Gene Hildebrandt

NAYS: None

Whereupon Mayor Gary Sturm declared **ORDINANCE NO. 49 – 3RD SERIES** to have received its first reading.

On motion by Councilperson Paul Harris, seconded by Councilperson Gene Hildebrandt, the meeting adjourned at 6:27 p.m.

Kristin Hurley
City Clerk