

**MINUTES OF THE MEETING OF THE
CITY COUNCIL OF THE CITY OF ST. JAMES,
WATONWAN COUNTY, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the City Council of St. James, Minnesota was duly held at the Community Building meeting room in said City on Tuesday, January 17, 2023 at 5:30 p.m.

Mayor Jonathan Wilson called the meeting to order at 5:30 p.m.

Those present: Mayor Jonathan Wilson, Gene Hildebrandt, Sue Craig, Kathleen Hanson, Hannah Rushing, Paul Harris

Staff present: City Manager Amanda Glass, City Clerk Kris Hurley, City Attorney Steve Sunde

MINUTES

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Hannah Rushing, the minutes of the regular meeting of January 3, 2023, were found correct as written.

AYES: Councilperson Kathleen Hanson, Hannah Rushing, Gene Hildebrandt, Sue Craig, Paul Harris

NAYS: None

Whereupon Mayor Jonathan Wilson declared said motion to have passed 5-0.

CONSENT ITEMS

On motion by Councilperson Sue Craig, seconded by Councilperson Paul Harris, the following consent items were hereby approved:

- A. Payment of Claims totaling \$1,527,206.63 as follows: Checks No. 68684 through 68722, and ACH payments 1115 through 1124, Pioneer Bank as listed in the Check Register.

Whereupon Mayor Jonathan Wilson declared said motion to have passed 5-0.

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NEW BUSINESS

**RESOLUTION 1-23-10 RESOLUTION RESCINDING RESOLUTION NO. 01.23.08
AUTHORIZING THE CITY CLERK-TREASURER TO TRANSFER FUNDS AS BUDGETED IN
2022**

Councilperson Paul Harris introduced **RESOLUTION 1-23-10** and moved its adoption, “**RESOLUTION RESCINDING RESOLUTION NO. 01.23.08 AUTHORIZING THE CITY CLERK-TREASURER TO TRANSFER FUNDS AS BUDGETED IN 2022**” and dispensed with the reading. It was duly seconded by Councilperson Gene Hildebrandt. Upon hand vote the following voted:

AYES: Councilperson Paul Harris, Gene Hildebrandt, Sue Craig, Kathleen Hanson, Hannah Rushing.

NAYS: None.

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 1-23-10** to be duly passed.

**RESOLUTION 1-23-11 RESOLUTION AUTHORIZING THE CITY CLERK-TREASURER TO
TRANSFER FUNDS AS BUDGETED IN 2022**

Councilperson Kathleen Hanson introduced **RESOLUTION 1-23-11** and moved its adoption, “**RESOLUTION AUTHORIZING THE CITY CLERK-TREASURER TO TRANSFER FUNDS AS BUDGETED IN 2022**” and dispensed with the reading. It was duly seconded by Councilperson Sue Craig. Upon hand vote the following voted:

AYES: Councilperson Kathleen Hanson, Sue Craig, Paul Harris, Gene Hildebrandt, Hannah Rushing.

NAYS: None.

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 1-23-11** to be duly passed.

**RESOLUTION 1-23-12 RESOLUTION AUTHORIZING THE CITY CLERK-TREASURER TO
TRANSFER FUNDS TO BALANCE BOND FUNDS**

Councilperson Paul Harris introduced **RESOLUTION 1-23-12** and moved its adoption, “**RESOLUTION AUTHORIZING THE CITY CLERK-TREASURER TO TRANSFER FUNDS TO BALANCE BOND FUNDS**” and dispensed with the reading. It was duly seconded by Councilperson Hannah Rushing. Upon hand vote the following voted:

AYES: Councilperson Paul Harris, Hannah Rushing, Kathleen Hanson, Sue Craig, Gene Hildebrandt.

NAYS: None.

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 1-23-12** to be duly passed.

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**RESOLUTION 1-23-13 RESOLUTION ACCEPTING BID STATE PROJECT NO. A8301-42 2022
AWOS SITE PREPARATION**

Councilperson Gene Hildebrandt introduced **RESOLUTION 1-23-13** and moved its adoption, “**ACCEPTING BID STATE PROJECT NO. A8301-42 2022 AWOS SITE PREPARATION**” and dispensed with the reading. It was duly seconded by Councilperson Sue Craig. Upon hand vote the following voted:

AYES: Councilperson Gene Hildebrandt, Hannah Rushing, Sue Craig, Kathleen Hanson, Paul Harris.

NAYS: None.

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 1-23-13** to be duly passed.

LUTHERAN SOCIAL SERVICES MEALS SITE-USE AGREEMENT

Amanda Glass, City Manager, presented to council an agreement between the City and Lutheran Social Services to provide meals to seniors out of the Community Building kitchen. The agreement indicates an annual rental amount of \$1200.00.

On motion by Councilperson Paul Harris, seconded by Councilperson Hannah Rushing, the council approved the LSS Meals Site Use Agreement for 2023.

Upon voice vote it was unanimous.

ELECTRIC DEPARTMENT – PURCHASE REQUEST FOR A TRAILER

Matt Runge, Electric Superintendent, is requesting permission to replace the 1992 trailer that has passed its useful life. The new trailer is quoted in the amount of \$18,018.75, which is \$1,981.25 less than what is budgeted for 2023. Quote from Zacs Sales and Service.

On motion by Councilperson Sue Craig, seconded by Councilperson Paul Harris, the Council approves the purchase.

Upon voice vote it was unanimous.

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AGENDA REQUESTS

Fred Lenz submitted a written request to speak at Council.

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Paul Harris, the Council approved Fred Lenz's request.

Fred Lenz shared with Council his concerns with the issue regarding changing the election process to an application process for the Fire Chief. Fred also shared information regarding what other cities in our area are doing.

No action was needed by Council.

Jason Monnens verbally requested to speak to Council.

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Paul Harris, the Council approved Jason Monnens request.

Jason Monnens reiterated some information that Fred Lenz shared and also shared with Council his feelings on the election/application process as well as sharing with Council his feelings on the current feelings of the fire department, number of open positions, etc.

No action was needed by Council.

On motion by Councilperson Hannah Rushing, seconded by Councilperson Paul Harris, the meeting adjourned at 5:53 p.m.

Kristin Hurley
City Clerk Treasurer