

**Minutes of St. James Planning Commission held  
Tuesday, January 31, 2023  
Fire Hall 5:15PM**

**Present:** Dwight Kuehl, Jon Wilson, Jim Paulson, Steve Lanoue

**Members Absent:** Gene Hildebrandt, Dan Dorschner, Bob Rinne

**Others Present:** EDA Director Brianna Sanders

The meeting was called to order at 5:18pm on January 31, 2023. There was one addition to the agenda. The addition was to nominate a Vice-Chair.

Kuehl welcomed the new members, Jon Wilson, Steve Lanoue, and Gene Hildebrandt, to the Commission.

**Motion** by Paulson, second by Lanoue: To approve the minutes of the regular meeting of Tuesday, December 13, 2022. MC.

There was discussion on sign permits being approved prior to the sign being erected. Recent applications have been submitted after the sign has been put up without the approval of the Planning Commission or City Council. There was discussion whether sign permits should be approved by the Zoning Administrator or should go through the process of approval by the Planning Commission and City Council. No action was made on these discussions.

**Motion** by Wilson, second by Lanoue: To approve the sign permit request by CherryRoad Media at 201 Armstrong Blvd S. MC.

**Motion** by Paulson, second by Wilson: To approve the sign permit request by Fraternal Order of Eagles #3420 at 701 1<sup>st</sup> Ave S. MC.

**Motion** by Wilson, second by Paulson: To approve the sign permit request by St. James VA Clinic at 1103 13<sup>th</sup> Ave S. MC.

**Motion** by Paulson, second by Lanoue: To nominate and accept Bob Rinne as the Vice-Chair of the Planning Commission. MC.

Sanders gave an update about the Land Use Plan. The Land Use Plan update is beginning its planning process and Sanders asked that there be members from the Planning Commission on the Land Use Plan steering committee.

Sanders informed the Planning Commission that there will not be a Planning Commission meeting in April.

**Motion** by Paulson, second by Lanoue: To adjourn the meeting at 5:35pm. MC.

Respectfully submitted,

Brianna Sanders  
Economic Development Director