

**MINUTES OF THE MEETING OF THE
CITY COUNCIL OF THE CITY OF ST. JAMES,
WATONWAN COUNTY, MINNESOTA**

Pursuant to due call and notice thereof, a special meeting of the City Council of St. James, Minnesota was duly held at the Community Building meeting room in said City on Monday, February 10, 2020 at 1:40 p.m.

Mayor Gary Sturm called the meeting to order at 2:02 p.m.

Those present: Mayor Gary Sturm, Councilperson Kathleen Hanson, Josh Haseman, Ray Hahnfeldt Jr., Don Mackey, Paul Harris.

Staff present: Interim City Manager Joe McCabe, City Clerk Kris Hurley, City Attorney Steve Sunde.

INTERVIEW CANDIDATES FOR CITY MANAGER POSITION

Four candidates were interviewed for the position of City Manager. The candidates were allowed 45 minutes to answer 17 questions, asked by Council. The following are the four candidates interviewed: Tammy Pfaff, Mark Vahlsing, Amanda Glass, and Russ Wille.

APPROVE HIRING OF ASSISTANT LIQUOR STORE MANAGER

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Paul Harris to hire Jilaine Lunz for the Assistant Liquor Store Manager on Grade 6 Step 1.

Upon voice vote it was unanimous.

RECESS MEETING

The meeting was recessed at 4:20 p.m. Council went into a closed session at 4:40 p.m.

RANKING OF CITY MANAGER APPLICANTS

Council discussed the applicants and their interviews. After discussion there was a ranking of the applicants.

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AUTHORIZE PERSONNEL COMMITTEE TO NEGOTIATE TERMS & CONDITIONS OF EMPLOYMENT FOR CITY MANAGER

On motion by Councilperson Ray Hahnfeldt Jr., seconded by Councilperson Josh Haseman Council authorized the Personnel Committee to negotiate terms & conditions of the employment for City Manager.

Upon voice vote it was unanimous.

AUTHORIZE LIZA DONABAUER, DAVID DROWN ASSOCIATES COMPANY, TO GIVE A CONDITIONAL OFFER TO SELECTED APPLICANT

On motion by Councilperson Josh Haseman, seconded by Councilperson Ray Hahnfeldt Jr., Council authorized Liza Donabauer to give a conditional offer to Amanda Glass a/k/a Amanda Luepke. The conditional offer being pay grade 19 step 1 and \$2500.00 relocation expense reimbursement to relocate within St. James city limits in 6 months.

Upon voice vote it was unanimous.

On motion by Councilperson Don Mackey, seconded by Councilperson Paul Harris, the meeting adjourned at 5:20 p.m.

Kris Hurley
City Clerk