

**MINUTES OF THE MEETING OF THE
CITY COUNCIL OF THE CITY OF ST. JAMES,
WATONWAN COUNTY, MINNESOTA**

Pursuant to due call and notice thereof, a special meeting of the City Council of St. James, Minnesota was duly held at the Community Building meeting room in said City on Tuesday, February 18, 2020 at 6:00 p.m.

Mayor Gary Sturm called the meeting to order at 6:00 p.m.

Those present: Mayor Gary Sturm, Councilperson Kathleen Hanson, Josh Haseman, Ray Hahnfeldt Jr., Don Mackey (arrived late), Paul Harris.

Staff present: Interim City Manager Joe McCabe, City Clerk Kris Hurley, City Attorney Steve Sunde.

MINUTES

On motion by Councilperson Ray Hahnfeldt, Jr., seconded by Councilperson Josh Haseman, the minutes of the regular meeting of February 4, 2020 and special meeting of February 10, 2020, were found correct as written and the City Clerk was instructed to dispense with the reading of the minutes.

AYES: Councilperson Ray Hahnfeldt, Jr., Josh Haseman, Kathleen Hanson

NAYS: None.

ABSENT: Don Mackey

ABSTAIN: Paul Harris

Whereupon Mayor Gary Sturm declared said motion to have passed 3-1.

CONSENT ITEMS

On motion by Councilperson Ray Hahnfeldt Jr., seconded by Councilperson Kathleen Hanson, the following consent items were hereby approved:

- A. Payment of Claims totaling \$528,324.48 as follows: Checks No. 62091 through 62175 and ACH Payment Pioneer Bank as listed in the Check Register.
- B. Schools, Conferences and Workshops
 1. Loss Control Workshop – April 1, 2020, Springfield, C. Stradtman, P. Poulson
 2. Trauma and Emergency Care Conference – March 6 – 7, 2020, Brooklyn Park H. Malmgren-Ware
 3. Minnesota Chapter IAAI Fire Investigations – March 25 – 27, 2020, Waite Park, B. Nelson

Upon voice vote it was unanimous.

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LICENSES AND PERMITS

ANGELA’S EGG ROLLS & MORE

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Paul Harris, the Council approved a vending license for Angela’s Egg Rolls & More.

Upon voice vote it was unanimous.

OLD BUSINESS

POLICY REGARDING INDIVIDUALS APPEARING BEFORE THE CITY COUNCIL TO ADDRESS THE COUNCIL DURING A COUNCIL MEETING

On motion by Councilperson Josh Haseman, seconded by Councilperson Ray Hahnfeldt Jr., approving the policy presented Interim City Manager, Joe McCabe, regarding individuals appearing before the City Council to address the Council during a council meeting

Upon voice vote it was unanimous.

DRAFT ORDINANCE AMENDING SECTION 9.09 et. seq. PARKING HOURS

On motion by Councilperson Paul Harris, introduced **AMENDING ORDINANCE CHAPTER 9 SECTION 9.09, “PARKING HOURS”** received its first reading. It was duly seconded by Councilperson Ray Hahnfeldt Jr. Upon hand vote the following members voted:

AYES: Councilperson Paul Harris, Ray Hahnfeldt, Jr., Kathleen Hanson, Josh Haseman, Don Mackey

NAYS: None.

Whereupon Mayor Gary Sturm declared said motion to be duly passed.

CLOSED MEETING

Council went into a closed meeting at 6:15 p.m. to discuss the employment contract that was drafted by David Drown & Associates. The meeting was opened to the public at 6:24 p.m.

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NEW BUSINESS

APPROVE THE HIRING OF AMANDA GLASS AS CITY MANAGER

On motion by Councilperson Ray Hahnfeldt Jr., seconded by Councilperson Josh Haseman to approve hiring Amanda Glass, as City Manager, effective March 23, 2020, at Grade 19 Step 9 of the non-union pay scale, as an at will employee with standard benefits and a moving allowance of \$2,500.00 which expires in 6 months.

Upon voice vote it was unanimous.

RESOLUTION DESIGNATING SPECIFIC 2019 EXCESS FUNDS TO BE TRANSFERRED TO SPECIFIC 2020 FUNDS

Councilperson Ray Hahnfeldt Jr., introduced **RESOLUTION 02-20-01** and moved its adoption “**RESOLUTION DESIGNATING SPECIFIC 2019 EXCESS FUNDS TO BE TRANSFERRED TO SPECIFIC 2020 FUNDS**” and dispensed with the reading. It was duly seconded by Councilperson Paul Harris. Upon hand vote the following voted:

AYES: Councilperson Ray Hahnfeldt Jr., Paul Harris, Joshua Haseman, Don Mackey, Kathleen Hanson.

NAYS: None.

Whereupon Mayor Gary Sturm declared **RESOLUTION 02-20-01** to be duly passed.

RESOLUTION ACCEPTING FINANCIAL GIFT FROM THE AMERICAN LEGION POST #33 FOR ST. JAMES FIRE DEPARTMENT

Councilperson Ray Hahnfeldt Jr., introduced **RESOLUTION 02-20-02** and moved its adoption “**RESOLUTION ACCEPTING FINANCIAL GIFT FROM THE AMERICAN LEGION POST #33 FOR ST. JAMES FIRE DEPARTMENT**” and dispensed with the reading. It was duly seconded by Councilperson Josh Haseman. Upon hand vote the following voted:

AYES: Councilperson Ray Hahnfeldt Jr., Josh Haseman, Paul Harris, Don Mackey, Kathleen Hanson.

NAYS: None.

Whereupon Mayor Gary Sturm declared **RESOLUTION 02-20-02** to be duly passed.

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APPROVE HIRING OF COLIN TROEGER AS POLICE OFFICER

On motion by Councilperson Josh Haseman, seconded by Councilperson Kathleen Hanson, the Council approved hiring Colin Troeger, as police officer, effective March 3, 2020 on Step 5, of the LELS Union Pay Scale.

Upon voice vote it was unanimous.

On motion by Councilperson Paul Harris, seconded by Councilperson Don Mackey, the meeting adjourned at 6:35 p.m.

Kris Hurley
City Clerk