

**MINUTES OF THE MEETING OF THE
CITY COUNCIL OF THE CITY OF ST. JAMES,
WATONWAN COUNTY, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the City Council of St. James, Minnesota was duly held at the Community Building meeting room in said City on Wednesday, March 4, 2020, at 6:00 p.m.

Mayor Gary Sturm called the meeting to order at 6:00 p.m.

Those present: Mayor Gary Sturm, Councilperson Ray Hahnfeldt, Jr., Kathleen Hanson, Paul Harris, Josh Haseman, Don Mackey.

Staff present: Interim City Manager Joe McCabe, City Clerk Kris Hurley, City Attorney Steve Sunde.

MINUTES

On motion by Councilperson Don Mackey, seconded by Councilperson Josh Haseman the minutes of the regular meeting of February 18, 2020 were found correct as written and the City Clerk was instructed to dispense with the reading of the minutes.

AYES: Councilpersons Don Mackey, Josh Haseman, Ray Hahnfeldt, Jr., Kathleen Hanson, Paul Harris

NAYS: None.

Whereupon Mayor Gary Sturm declared motion to have passed.

CONSENT ITEMS

On motion by Councilperson Paul Harris, seconded by Councilperson Ray Hahnfeldt Jr., the following consent items were hereby approved:

- A. Payment of Claims totaling \$413,747.56 as follows: Checks No. 62186 through 62256, 62268 through 62269 and ACH Payment No. 354 Pioneer Bank as listed in the Check Register.
- B. Schools, Conferences and Workshops
 - 1. Safety and Loss Control – Springfield – A. Glass. R. Eisfeld & R. Hanson
 - 2. EMR ON – Line – J. LeClaire

Upon voice vote it was unanimous

CITY COUNCIL MINUTES
MARCH 4, 2020
PAGE 2

OLD BUSINESS

ORDINANCE AMENDING SECTION 9.09 et. seq. PARKING HOURS

On motion by Councilperson Ray Hahnfeldt Jr., seconded by Councilperson Paul Harris, Council approved the 2nd reading of “**ORDINANCE AMENDING SECTION 9.09 et. seq. PARKING HOURS**”. Upon hand vote the following members voted:

AYES: Councilperson Ray Hahnfeldt Jr., Paul Harris, Kathleen Hanson, Josh Haseman

NAYS: Councilperson Don Mackey

Whereupon Mayor Gary Sturm declared said Ordinance to have passed and ordered publication.

NEW BUSINESS

SHANNON SWEENEY – JAND TIF MODIFICATION REQUEST

Mayor Gary Sturm appointed Councilperson Paul Harris Mayor Pro Tem due to a conflict of interest.

Shannon Sweeney explained Tax Increment Financing (TIF) to Council. As part of his administration work for the City he reviewed the status of all TIF Notes that provide for the reimbursement of tax increment proceeds for the various developers that receive tax increment financing assistance (partial reimbursement of property taxes) from the City. During Shannon’s review he identified an issue with one of the notes with Jand Development.

The original intent was to provide a 15-year subsidy on each of the housing projects. One note with Jand Development has a scheduled final payment of February 1, 2024 but the note (original principal amount of \$60,000) will likely be paid off about a year and a half in advance of the 15-year reimbursement term. Shannon Sweeney is recommending that the note amount be increased so that the term of the subsidy will last the 15-year term that was originally intended.

On motion by Councilperson Ray Hahnfeldt Jr., seconded by Councilperson Josh Haseman to table the request for modification of the JAND TIF.

Upon voice vote it was unanimous

SWEARING IN OF COLIN TROEGER – POLICE OFFICER

Colin Troeger, was sworn in as a police officer for the City of St. James by Mayor Gary Sturm. Colin introduced his family, told Council a little bit about himself and photos were taken.

LIGHT DEPARTMENT – REQUEST TO ADVERTISE FOR AN APPRENTICE LINEPERSON

T.J. Bechhold, Light Department Superintendent, was present to request advertising and hiring of an apprentice lineperson. T.J. has been unable to find a candidate for the Journeyman/Forman position with the light department and would therefore like to hire an apprentice. The light department has two apprentices with three years of experience right now who hopefully will become journeymen linemen in the near future. T.J. feels it would be better to internally step someone up when they are qualified to fill the foreman position.

Motion by Councilperson Kathleen Hanson, seconded by Councilperson Josh Haseman to advertise for an apprentice lineperson.

Upon voice vote it was unanimous.

STREET / PARK DEPARTMENT – ACCEPT QUOTE FOR FENCE – MEMORIAL PARK BALL FIELD AND SWIMMING POOL

Chad Stradtman, Street/Park Department Superintendent, was present to provide Council with quotes for the fence at Schroeder Field in Memorial Park and a fence at the pool around the kayaks & canoes. Requesting permission to accept the lowest bid from Century Fence Company for the amount of \$53,950.00 for Schroeder Field. This is a budgeted item out of line item 101-45202-5300. Chad is also requesting approval for the addition on the pool fence which is a budgeted item out of line item 616-45124-5300.

Ball Field		
Century Fence		\$53,950.00
Michaels Fence		\$63,765.00
Pool		
Century Fence		\$3,445.00

Motion by Councilperson Josh Haseman, seconded by Councilperson Don Mackey to approve low bid, Century Fence \$53,950.00 and \$3,445.00.

Upon voice vote it was unanimous.

CITY COUNCIL MINUTES
MARCH 4, 2020
PAGE 4

APPOINT ENGINEERING FIRM FOR ST. JAMES MUNICIPAL AIRPORT

Interim City Manager, Joe McCabe, informed Council the FFA requires the City to advertise every 5 years for an engineering firm to work for the City in regard to airport projects. Two quotes were received by the Airport Commission. The quotes were received from Bolton & Menk, Inc. and TKDA. The Airport Commission recommends renewing the contract with TKDA.

Motion by Councilperson Josh Haseman, seconded by Councilperson Ray Hahnfeldt, Jr., to renew the contract with TKDA.

Upon voice vote, it was unanimous.

On motion by Councilperson Josh Haseman, seconded by Councilperson Paul Harris, the meeting adjourned at 6:28 p.m.

Kris Hurley
City Clerk