

**MINUTES OF THE MEETING OF THE
CITY COUNCIL OF THE CITY OF ST. JAMES,
WATONWAN COUNTY, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the City Council of St. James, Minnesota was duly held at the Community Building meeting room in said City on Tuesday, March 21, 2023 at 5:30 p.m.

Mayor Jonathan Wilson called the meeting to order at 5:30 p.m.

Those present: Mayor Jonathan Wilson, Gene Hildebrandt, Sue Craig, Kathleen Hanson, Hannah Rushing, Paul Harris

Staff present: City Manager Amanda Glass, City Clerk Kris Hurley, City Attorney Steve Sunde

MINUTES

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Hannah Rushing, the minutes of the regular meeting of March 7, 2023, were found correct as written.

AYES: Councilperson Kathleen Hanson, Hannah Rushing, Gene Hildebrandt, Paul Harris, Sue Craig

NAYS: None

Whereupon Mayor Jonathan Wilson declared said motion to have passed 5-0.

CONSENT ITEMS

On motion by Councilperson Paul Harris, seconded by Councilperson Sue Craig, the following consent items were hereby approved:

- A. Payment of Claims totaling \$186,839.41 as follows: Checks No. 69074 through 69075, 69077 through 69079 and 69087 through 69166, Pioneer Bank as listed in the Check Register.

Whereupon Mayor Jonathan Wilson declared said motion to have passed 5-0.

SCHEDULED PUBLIC HEARING

The regular meeting was recessed and the public hearing on amending the St. James City Charter was opened at 5:33 p.m. Joe McCabe, Charter Commission, shared the process, changes and recommendations of the Charter Commission. Amanda Glass shared some additional items that should be changed in the Charter to align with how the City is currently operating. Opportunity was given to the public for questions and comments. The Charter Commission will review the additional changes. The public hearing closed at 5:45 pm and regular meeting resumed.

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NEW BUSINESS

**RESOLUTION 03-23-09 RESOLUTION APPOINTING ECONOMIC DEVELOPMENT
AUTHORITY BOARD VACANCY**

Councilperson Kathleen Hanson introduced **RESOLUTION 03-23-09, moved its adoption, “RESOLUTION APPOINTING ECONOMIC DEVELOPMENT AUTHORITY BOARD VACANCY”**, and dispensed with the reading. It was duly seconded by Councilperson Paul Harris. Upon hand vote the following voted:

AYES: Councilperson Kathleen Hanson, Paul Harris, Gene Hildebrandt, Hannah Rushing, Sue Craig.

NAYS: None.

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 03-23-09** to be duly passed.

**RESOLUTION 03-23-10 RESOLUTION CHANGING THE REGULAR SCHEDULED COUNCIL
MEETING FOR THE MONTHS OF JULY AND AUGUST 2023**

Councilperson Kathleen Hanson introduced **RESOLUTION 03-23-10, moved its adoption, “RESOLUTION CHANGING THE REGULAR SCHEDULED COUNCIL MEETING FOR THE MONTHS OF JULY AND AUGUST 2023”**, and dispensed with the reading. It was duly seconded by Councilperson Gene Hildebrandt. Upon hand vote the following voted:

AYES: Councilperson Kathleen Hanson, Gene Hildebrandt, Hannah Rushing, Sue Craig, Paul Harris.

NAYS: None.

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 03-23-10** to be duly passed.

APPROVAL REQUEST FOR BUSINESS DEVELOPMENT TRIP

Brianna Sanders, EDA Director, requested council approval for a business development trip to Copenhagen, Denmark. Brianna has been working with a business on developing a biogas plant in/near St. James since November 2022. Brianna provided an estimate of the economic benefits for the city and county if this business were to choose St. James to develop their business.

On motion by Councilperson Paul Harris, seconded by Councilperson Hannah Rushing, the council approved the business development trip.

Upon voice vote, it was unanimous.

COMMUNITY SURVEY PRESENTATION

Brianna Sanders, EDA Director, did a presentation regarding the results of the most recent community survey. The City of St. James with assistance from Region 9 facilitated a community survey in November and December of 2022. This survey received 160 responses from community members and covered topics on city services, economic development, and transportation.

RESOLUTION 03-23-11 RESOLUTION ACCEPTING FINANCIAL GIFT FROM THE ELLINGSBURG ZETTLE VFW POST #1914

Councilperson Gene Hildebrandt introduced **RESOLUTION 03-23-11, moved its adoption, “RESOLUTION ACCEPTING FINANCIAL GIFT FROM THE ELLINGSBURG ZETTLE VFW POST #1914”**, and dispensed with the reading. It was duly seconded by Councilperson Hannah Rushing. Upon hand vote the following voted:

AYES: Councilperson Gene Hildebrandt, Hannah Rushing, Sue Craig, Kathleen Hanson, Paul Harris.

NAYS: None.

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 03-23-11** to be duly passed.

RESOLUTION 03-23-07 (AMENDED) RESOLUTION DESIGNATING SPECIFIC 2022 EXCESS FUNDS TO BE TRANSFERRED TO SPECIFIC 2023 FUNDS

Councilperson Sue Craig introduced **RESOLUTION 03-23-07 (Amended)** and moved its adoption, **“RESOLUTION DESIGNATING SPECIFIC 2022 EXCESS FUNDS TO BE TRANSFERRED TO SPECIFIC 2023 FUNDS”** and dispense with the reading. It was duly seconded by Councilperson Paul Harris. Upon hand vote the following voted:

AYES: Councilperson Sue Craig, Paul Harris, Kathleen Hanson, Gene Hildebrandt, Hannah Rushing.

NAYS: None.

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 03-23-07 (Amended)** to be duly passed.

On motion by Councilperson Sue Craig, seconded by Councilperson Paul Harris, the meeting adjourned at 6:07 p.m.

Kristin Hurley
City Clerk Treasurer