

**MINUTES OF THE MEETING OF THE
CITY COUNCIL OF THE CITY OF ST. JAMES,
WATONWAN COUNTY, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the City Council of St. James, Minnesota was duly held at the Community Building meeting room in said City on Tuesday, April 4, 2023 at 5:30 p.m.

Mayor Jonathan Wilson called the meeting to order at 5:30 p.m.

Those present: Mayor Jonathan Wilson, Gene Hildebrandt, Sue Craig, Kathleen Hanson, Hannah Rushing, Paul Harris

Staff present: City Manager Amanda Glass, City Clerk Kris Hurley, City Attorney Steve Sunde

MINUTES

On motion by Councilperson Gene Hildebrandt, seconded by Councilperson Paul Harris, the minutes of the regular meeting of March 21, 2023, were found correct as written.

AYES: Councilperson Gene Hildebrandt, Paul Harris, Kathleen Hanson, Hannah Rushing, Sue Craig.

NAYS: None

Whereupon Mayor Jonathan Wilson declared said motion to have passed 5-0.

CONSENT ITEMS

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Sue Craig, the following consent items were hereby approved:

- A. Payment of Claims totaling \$685,179.05 as follows: Checks No. 69167 and 69171 through 69259 and ACH 1185 through 1199, Pioneer Bank as listed in the Check Register.

Whereupon Mayor Jonathan Wilson declared said motion to have passed 5-0.

NEW BUSINESS

APPROVAL REQUEST FOR OUTSIDE VENUE/ROAD CLOSURE REQUEST

Eileen Kleidon, Run for Change 5K Organizer, requested a road closure from Memorial Drive at Tiell Drive to the Gazebo starting at 7:00 AM on September 9, 2023.

**CITY COUNCIL MINUTES
APRIL 4, 2023
PAGE 2**

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Paul Harris, the council approved the road closure.

Upon voice vote, it was unanimous.

MISSOURI RIVER ENERGY SERVICES PRESENTATION

Lisa Fischer, Energy Services Field Supervisor, did a presentation regarding cleaner energy solutions provided by Missouri River Energy Services and the City of St. James. The presentation gave an overview of participating municipalities within their program, MRES power mix, renewable resources and projects, and the City of St. James renewable energy certificates program. The presentation also covered the City of St. James energy efficiency programs.

RESOLUTION 04-23-01 AUTHORIZING THE CITY MANAGER TO ENTER INTO THE RENEWABLE ENERGY CERTIFICATION MANAGEMENT SERVICES CONTRACT WITH WESTERN AREA POWER ADMINISTRATION

Councilperson Paul Harris introduced **RESOLUTION 04-23-01, moved its adoption, “RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO THE RENEWABLE ENERGY CERTIFICATION MANAGEMENT SERVICES CONTRACT WITH WESTERN AREA POWER ADMINISTRATION”**, and dispensed with the reading. It was duly seconded by Councilperson Hannah Rushing. Upon hand vote the following voted:

AYES: Councilperson Paul Harris, Hannah Rushing, Kathleen Hanson, Gene Hildebrandt, Sue Craig.

NAYS: None.

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 04-23-01** to be duly passed.

RESOLUTION 04-23-02 SUPPORTING NO MOW MAY

Councilperson Paul Harris introduced **RESOLUTION 04-23-02, moved its adoption, “RESOLUTION SUPPORTING NO MOW MAY”**, and dispensed with the reading. It was duly seconded by Councilperson Sue Craig. Upon hand vote the following voted:

AYES: Councilperson Paul Harris, Sue Craig, Kathleen Hanson, Gene Hildebrandt, Hannah Rushing.

NAYS: None.

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 04-23-02** to be duly passed.

APPROVAL REQUEST FOR PURCHASE

Chad Stradtman, Street/Park Superintendent, requested council approval for a new water cart to water downtown hanging flower baskets, downtown potted flowers, and flowers at Memorial Park. Chad provided a quote for purchase from Fairchild Equipment for \$13,000. This is a budgeted item in 2023.

On motion by Councilperson Paul Harris, seconded by Councilperson Hannah Rushing, the council approved the quote for the purchase of the water cart.

Upon voice vote, it was unanimous.

RESOLUTION 04-23-03 RESOLUTION APPOINTING HOUSING REDEVELOPMENT AUTHORITY BOARD VACANCY

Councilperson Kathleen Hanson introduced **RESOLUTION 04-23-03, moved its adoption, “RESOLUTION APPOINTING HOUSING REDEVELOPMENT AUTHORITY BOARD VACANCY”**, and dispensed with the reading. It was duly seconded by Councilperson Gene Hildebrandt. Upon hand vote the following voted:

AYES: Councilperson Kathleen Hanson, Gene Hildebrandt, Hannah Rushing, Sue Craig, Paul Harris.

NAYS: None.

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 04-23-03** to be duly passed.

APPROVAL REQUEST FOR PURCHASE

Beverly Lenning, Liquor Store Manager, requested council approval for an improvement project at the liquor store that would replace the flooring and beer cooler shelving equipment. Beverly provided two quotes to replace the shelving equipment and three quotes to replace the flooring. This request for purchase is a budgeted item for 2023.

Shelving Quotes:	
Stan Morgan & Associates	\$33,291.56
AA Equipment Company	\$33,830.27
Flooring Quotes:	
Matt’s Tile Installation	\$26,045.00
Jake’s Carpet	\$27,357.78
Hiller Commercial Floors	\$35,784.00

APRIL 4, 2023
PAGE 5

On motion by Councilperson Sue Craig, seconded by Councilperson Paul Harris, the council approved the lowest quote for both the shelving equipment and flooring.

Upon voice vote, it was unanimous.

On motion by Councilperson Sue Craig, seconded by Councilperson Paul Harris, the meeting adjourned at 6:20 p.m.

Kristin Hurley
City Clerk Treasurer