

**MINUTES OF THE MEETING OF THE
CITY COUNCIL OF THE CITY OF ST. JAMES,
WATONWAN COUNTY, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the City Council of St. James, Minnesota was duly held at the Community Building meeting room in said City on Tuesday, April 21, 2020, at 6:00 p.m.

Mayor Gary Sturm called the meeting to order at 6:00 p.m.

Those present: Mayor Gary Sturm (in person), Councilperson Ray Hahnfeldt, Jr. (in person), Kathleen Hanson (phone), Paul Harris (phone), Josh Haseman (phone), Don Mackey (phone)

Staff present: City Manager Amanda Glass (in person), City Clerk Kris Hurley (in person), and City Attorney Steve Sunde (phone)

MINUTES

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Paul Harris, the minutes of the regular meeting of April 7, 2020 were found correct as written and the City Clerk was instructed to dispense with the reading of the minutes.

AYES: Councilpersons Kathleen Hanson, Paul Harris, Josh Haseman, Ray Hahnfeldt, Jr., Don Mackey

NAYS: None.

Whereupon Mayor Gary Sturm declared motion to have passed.

CONSENT ITEMS

On motion by Councilperson Josh Haseman, seconded by Councilperson Paul Harris, the following consent items were hereby approved:

- A. Payment of Claims totaling \$324,872.05 as follows: Checks No. 62465 and 62477 - 62569 and \$225,751.79 ACH Payments No. 386 - 391 Pioneer Bank as listed in the Check Register.

Upon voice vote it was unanimous

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NEW BUSINESS

CONSIDERATION TO APPROVE JOB RECLASSIFICATION – UTILITY BILLING CLERK

City Manager, Amanda Glass, requested approval to reclassify the position of Utility Billing Clerk to Deputy Clerk/Utility Billing Clerk effective May 1, 2020 for Kathy Grothem. It is highly critical to cross train internal processes to streamline processes within our city office. Currently, the City Clerk does not have anyone crossed trained for that position which is a concern to the efficiency of the city office operations. If approved, Kathy Grothem would move to grade 6, step 8 of the 2020 non-union pay scale.

On motion by Councilperson Kathleen Hanson, seconded Councilperson Ray Hahnfeldt, Jr., council approved job reclassification for Kathy Grothem from Utility Billing Clerk to Deputy Clerk/Utility Billing Clerk effective May 1, 2020 at grade 6, step 8 of the 2020 non-union pay scale.

AYES: Councilpersons Kathleen Hanson, Ray Hahnfeldt, Jr., Don Mackey

NAYS: Councilperson Josh Haseman

ABSTAIN: Councilperson Paul Harris

Whereupon Mayor Gary Sturm declared motion to have passed 3-1-1.

CONSIDERATION TO APPROVE HIRING POLICE OFFICER – CHET ANDERSON

Police Chief, Rick Eisfeld, made a request to hire Chet Anderson as a fulltime licensed officer for the city. Chet has 20 years of law enforcement experience. The opening in the police department occurred when David Johnson left the department.

On motion by Councilperson Josh Haseman, seconded by Councilperson Paul Harris to approve Chet Anderson as a fulltime licensed officer for the city.

Upon voice vote it was unanimous.

CONSIDERATION TO APPROVE RESOLUTION 04-20-01 SPECIAL USE PERMIT TO ALLOW A RETAIL BUSINESS IN AN I-2 ZONE

Councilperson Ray Hahnfeldt Jr., introduced **RESOLUTION 04-20-01** and moved its adoption “**RESOLUTION GRANTING SPECIAL USE PERMIT TO ALLOW A RETAIL BUSINESS IN AN I-2 ZONE**” and dispense with the reading. It was duly seconded by Councilperson Josh Haseman. Upon roll call voice vote the following voted:

AYES: Councilperson Ray Hahnfeldt, Jr., Josh Haseman, Kathleen Hanson, Don Mackey, Paul Harris.

NAYS: None.

Whereupon Mayor Gary Sturm declared **RESOLUTION 04-20-01** to be duly passed.

CONSIDERATION TO APPROVE RESOLUTION 04-20-02 DECLARING ABANDONED AND SURPLUS PROPERTY AND ORDERING SALE

Councilperson Ray Hahnfeldt Jr., introduced **RESOLUTION 04-20-02** and moved its adoption “**RESOLUTION DECLARING ABANDONED AND SURPLUS PROPERTY AND ORDERING SALE**” and dispense with the reading. It was duly seconded by Councilperson Paul Harris. Upon roll call voice vote the following voted:

AYES: Councilperson Ray Hahnfeldt, Jr., Paul Harris, Josh Haseman, Kathleen Hanson, Don Mackey.

NAYS: None.

Whereupon Mayor Gary Sturm declared **RESOLUTION 04-20-02** to be duly passed.

CONSIDERATION TO APPROVE AN ALTERNATE TO THE BOARD OF EQUALIZATION

Mayor Gary Sturm requested Council approval in appointing an alternate to the Board of Equalization.

Motion by Councilperson Josh Haseman, seconded by Councilperson Kathleen Hanson to appoint Ray Hahnfeldt, Jr., as an alternate to the Board of Equalization.

Upon voice vote it was unanimous.

The April 21, 2020, City Council meeting was a teleconference meeting. There were a total of 8 people physically at the community building and were seated 6’ apart. The remainder of the attendees appeared by telephone.

On motion by Councilperson Paul Harris, seconded by Councilperson Josh Haseman, the meeting adjourned at 6:20 p.m.

Kris Hurley
City Clerk