

**MINUTES OF THE MEETING OF THE
CITY COUNCIL OF THE CITY OF ST. JAMES,
WATONWAN COUNTY, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the City Council of St. James, Minnesota was duly held at the Community Building meeting room in said City on Tuesday, May 2, 2023 at 5:30 p.m.

Mayor Jonathan Wilson called the meeting to order at 5:30 p.m.

Those present: Mayor Jonathan Wilson, Gene Hildebrandt, Sue Craig, Kathleen Hanson, Paul Harris

Those absent: Hannah Rushing

Staff present: City Manager Amanda Glass, City Clerk Kris Hurley, City Attorney Mike Kircher

MINUTES

On motion by Councilperson Gene Hildebrandt, seconded by Councilperson Paul Harris, the minutes of the regular meeting of April 18, 2023, were found correct as written.

AYES: Councilperson Sue Craig, Paul Harris, Kathleen Hanson, Gene Hildebrandt.

NAYS: None

Whereupon Mayor Jonathan Wilson declared said motion to have passed 4-0.

On motion by Councilperson Sue Craig, seconded by Councilperson Kathleen Hanson, the minutes of the Local Board of Appeal and Equalization Meeting of April 25, 2023, were found correct as written.

AYES: Councilperson Gene Hildebrandt, Kathleen Hanson, Sue Craig, Paul Harris.

NAYS: None

Whereupon Mayor Jonathan Wilson declared said motion to have passed 4-0.

CONSENT ITEMS

On motion by Councilperson Paul Harris, seconded by Councilperson Gene Hildebrandt, the following consent items were hereby approved:

**CITY COUNCIL MINUTES
MAY 2, 2023
PAGE 2**

- A. Payment of Claims totaling \$520,428.33 as follows: Checks No. 69307, 69356 through 69426, and ACH 1213 through 1227, Pioneer Bank as listed in the Check Register.

Whereupon Mayor Jonathan Wilson declared said motion to have passed 4-0.

LICENSES & PERMITS

Chick-fil-A Ear of Corn – has applied for a vending wagon license. All necessary paperwork has been received.

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Paul Harris, the council approved the vending wagon license.

Upon voice vote, it was unanimous.

The Pelican Food Truck – has applied for a vending wagon license. All necessary paperwork has been received.

On motion by Councilperson Paul Harris, seconded by Councilperson Sue Craig, the council approved the vending wagon license.

Upon voice vote, it was unanimous.

OLD BUSINESS

CONSIDERATION TO APPROVE DRAFTED ORDINANCE – AMENDING THE CHARTER OF THE CITY OF ST. JAMES – 2nd AND FINAL READING

On motion by Councilperson Sue Craig, seconded by Councilperson Gene Hildebrandt to approve Ordinance No. 011, 4th Series Amending the Charter of the City of St. James Upon Recommendation of the St. James Charter Commission Pursuant to M.S.A. Chapter 410.12, Subd. 7. Upon hand vote the following voted:

AYES: Sue Craig, Kathleen Hanson, Gene Hildebrandt, Paul Harris.

NAYS: None

Whereupon Mayor Jonathan Wilson declared said Ordinance 011, 4th Series to have received its second reading.

NEW BUSINESS

RESOLUTION 05-23-01 ACCEPTING FINANCIAL GIFT FROM THE AMERICAN LEGION POST #33

Councilperson Paul Harris introduced **RESOLUTION 05-23-01, moved its adoption, “RESOLUTION ACCEPTING FINANCIAL GIFT FROM THE AMERICAN LEGION POST #33”**, and dispensed with the reading. It was duly seconded by Councilperson Kathleen Hanson. Upon hand vote the following voted:

AYES: Councilperson Gene Hildebrandt, Paul Harris, Kathleen Hanson, Sue Craig.

NAYS: None.

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 05-23-01** to be duly passed.

Upon voice vote, it was unanimous.

RESOLUTION 05-23-02 AMENDING 2023 FEE SCHEDULE

Councilperson Kathleen Hanson introduced **RESOLUTION 05-23-02, moved its adoption, “RESOLUTION AMENDING 2023 FEE SCHEDULE”** and dispensed with the reading. It was duly seconded by Councilperson Paul Harris. Upon hand vote the following voted:

AYES: Councilperson Gene Hildebrandt, Paul Harris, Kathleen Hanson, Sue Craig.

NAYS: None.

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 05-23-02** to be duly passed.

Upon voice vote, it was unanimous.

RESOLUTION 05-23-03 DIRECTING TITLE AND SUMMARY PUBLICATION OF ORDINANCE AMENDING THE CITY CHARTER OF THE CITY OF ST. JAMES UPON RECOMMENDATION OF THE ST. JAMES CHARTER COMMISSION PURSUANT TO M.S.A CHAPTER 410.12, SUBD. 7

Councilperson Kathleen Hanson introduced **RESOLUTION 05-23-03, moved its adoption, “DIRECTING TITLE AND SUMMARY PUBLICATION OF ORDINANCE AMENDING THE CITY CHARTER OF THE CITY OF ST. JAMES UPON RECOMMENDATION OF THE ST. JAMES CHARTER COMMISSION PURSUANT TO M.S.A CHAPTER 410.12, SUBD. 7”** and

CITY COUNCIL MINUTES
MAY 2, 2023
PAGE 4

dispensed with the reading. It was duly seconded by Councilperson Sue Craig. Upon hand vote the following voted:

AYES: Councilperson Gene Hildebrandt, Paul Harris, Kathleen Hanson, Sue Craig.

NAYS: None.

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 05-23-03** to be duly passed.

Upon voice vote, it was unanimous.

RESOLUTION 05-23-04 ACCEPTING GIFT FROM THE SCOTTSDALE, ARIZONA POLICE DEPARTMENT

Councilperson Paul Harris introduced **RESOLUTION 05-23-04, moved its adoption, “RESOLUTION ACCEPTING GIFT FROM THE SCOTTSDALE, ARIZONA POLICE DEPARTMENT”**, and dispensed with the reading. It was duly seconded by Councilperson Gene Hildebrandt. Upon hand vote the following voted:

AYES: Councilperson Gene Hildebrandt, Paul Harris, Kathleen Hanson, Sue Craig.

NAYS: None.

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 05-23-04** to be duly passed.

Upon voice vote, it was unanimous.

RESOLUTION 05-23-05 DECLARING EXCESS PROPERTY

Councilperson Sue Craig introduced **RESOLUTION 05-23-05, moved its adoption, “RESOLUTION DECLARING EXCESS PROPERTY”**, and dispensed with the reading. It was duly seconded by Councilperson Paul Harris. Upon hand vote the following voted:

AYES: Councilperson Gene Hildebrandt, Paul Harris, Kathleen Hanson, Sue Craig.

NAYS: None.

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 05-23-05** to be duly passed.

Upon voice vote, it was unanimous.

APPROVAL FOR OUSTIDE VENDOR FORM FOR ROAD CLOSURE

An Outside Vendor Form for Road Closure for the St. James Rail Run was presented.

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Paul Harris, the council approved the road closure for the Rail Run.

Upon voice vote, it was unanimous.

APPROVAL FOR OUSTIDE VENDOR FORM FOR ROAD CLOSURE

An Outside Vendor Form for Road Closure for Hot Dog Days was presented.

On motion by Councilperson Gene Hildebrandt, seconded by Councilperson Sue Craig, the council approved the road closure for Hot Dog Days.

Upon voice vote, it was unanimous.

APPROVAL FOR THE LETTER OF COMMITMENT FOR THE MN DEPARTMENT OF COMMERCE REGIONAL & COMMUNITY RESILISENCE ADVANCEMENT GRANT APPLICATION

A letter of commitment was presented to apply for the MN Department of Commerce Regional & Community Resilience Advancement Grant. The grant would cover implementation of distribution automation via installation of SCADA capable devices on the existing distribution system.

On motion by Councilperson Paul Harris, seconded by Councilperson Kathleen Hanson, the council approved the letter of commitment.

Upon voice vote, it was unanimous.

On motion by Councilperson Sue Craig, seconded by Councilperson Paul Harris, the meeting adjourned at 6:01 p.m.

Kristin Hurley
City Clerk Treasurer