

**MINUTES OF THE MEETING OF THE  
CITY COUNCIL OF THE CITY OF ST. JAMES,  
WATONWAN COUNTY, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the City Council of St. James, Minnesota was duly held at the Community Building meeting room in said City on Tuesday, June 2, 2020, at 6:00 p.m.

Mayor Gary Sturm called the meeting to order at 6:00 p.m.

Those present: Mayor Gary Sturm, Councilperson Ray Hahnfeldt, Jr., Kathleen Hanson, Paul Harris, Josh Haseman

Those absent: Don Mackey

Staff present: City Manager Amanda Glass, City Clerk Kris Hurley, and City Attorney Steve Sunde (phone)

**MINUTES**

On motion by Councilperson Josh Haseman, seconded by Councilperson Paul Harris, the minutes of the regular meeting of May 19, 2020 were found correct as written and the City Clerk was instructed to dispense with the reading of the minutes.

AYES: Councilpersons Josh Haseman, Paul Harris, Kathleen Hanson, Ray Hahnfeldt, Jr.

NAYS: None.

Whereupon Mayor Gary Sturm declared motion to have passed.

On motion by Councilperson Josh Haseman, seconded by Councilperson Paul Harris, the minutes of the Board of Equalization meeting of May 19, 2020 were found correct as written and the City Clerk was instructed to dispense with the reading of the minutes.

AYES: Councilpersons Josh Haseman, Paul Harris, Kathleen Hanson, Ray Hahnfeldt, Jr.

NAYS: None.

Whereupon Mayor Gary Sturm declared motion to have passed.

**CITY COUNCIL MINUTES**  
**JUNE 2, 2020**  
**PAGE 2**

**CONSENT ITEMS**

On motion by Councilperson Paul Harris, seconded by Councilperson Ray Hahnfeldt Jr., the following consent items were hereby approved:

Payment of Claims totaling \$181,094.54 as follows: Checks No. 62717 - 62793 Pioneer Bank as listed in the Check Register.

Upon voice vote it was unanimous

**NEW BUSINESS**

**CONSIDERATION TO APPROVE FARMERS MARKET**

Joe McCabe, St. James Area Chamber of Commerce, in conjunction with the St. James Farmers Market (an association of vendors) requests the use of the “Plaza de St. James” for a farmers market on Thursdays from 3:30 p.m. – 6:30 p.m. starting on June 11<sup>th</sup>, 2020. The market will follow all of the social distancing guidelines for farmers markets as established by the Minnesota Department of Agriculture.

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Paul Harris, Council approved the use of “Plaza de St. James” by the St. James Area chamber of Commerce and the St. James Farmers Market, for a farmers market on Thursdays from 3:30 p.m. – 6:30 p.m. starting on June 11<sup>th</sup>, 2020.

Upon voice vote it was unanimous.

**CONSIDERATION TO APPROVE CLOSURE OF ST. JAMES POOL FOR THE 2020 SEASON**

Amanda Glass, City Manager, due to COVID-19 safety concerns, the Park Board voted that the St. James Community Pool will be closed for the 2020 season. The recommended social distancing measures cannot be adequately enforced within the space and resources of our pool for the staff or guests. Social distancing is a challenge in keeping everyone at the pool safe and healthy, along with enforcing social distancing in the restrooms.

On motion by Councilperson Josh Haseman, seconded by Councilperson Ray Hahnfeldt Jr., Council approved the Park Boards recommendation to keep the St. James Community Pool closed for the 2020 season.

Upon voice vote it was unanimous.

**CONSIDERATION TO APPROVE RESOLUTION 06-20-01 OUTDOOR CAFES**

Councilperson Paul Harris, introduced **RESOLUTION 06-20-01** and moved its adoption “**AUTHORIZING OUTDOOR CAFES**” and dispensed with the reading. It was duly seconded by Councilperson Josh Haseman. Upon hand vote the following members voted:

AYES: Councilperson Paul Harris, Josh Haseman, Ray Hahnfeldt, Jr., Kathleen Hanson.

NAYS: None

Whereupon Mayor Gary Sturm declared said Resolution 06-20-01 to be duly passed.

**CONSIDERATION TO APPROVE RESIGNATION OF LEEANN NIBBE**

City Manager, Amanda Glass, received LeeAnn Nibbe’s written notice of retirement. LeeAnn resigned after 46 years of service with the City of St. James. LeeAnn’s last day of employment was Friday, May 22, 2020.

On motion by Councilperson Josh Haseman, seconded by Councilperson Ray Hahnfeldt Jr., to accept LeeAnn Nibbe’s resignation.

Upon voice vote it was unanimous

**CONSIDERATION TO APPROVE AIRPORT BID – M.R. PAVING & EXCAVATING**

City Manager, Amanda Glass, shared the airport bid opening was conducted on Friday, May 22, 2020 at City Hall. One bid was received and opened from M.R. Paving & Excavating. TDKA was able to negotiate with M.R. Paving & Excavating to revise their bid. Although the price is still higher than estimated, the City of St. James has bid this project 3 times with limited results. M.R. Paving & Excavating costs are fairly consistent with what the industry has been seeing as of late due to all of the uncertainties of COVID-19.

Original Bid M.R. Paving & Excavating \$749,981.64  
Revised Bid M.R. Paving & Excavating \$699,981.08

On motion by Councilperson Josh Haseman, seconded by Councilperson Paul Harris, to accept the revised bid from M.R. Paving & Excavating.

Upon voice vote it was unanimous

**GOOD NEIGHBOR AWARD**

The City honors citizens for outstanding service and making a positive impact within the St. James community. The Mayor, Gary Sturm, recognized James and Evelyn Hermoe for outstanding service for everyday as they walk picking up debris.

**CONSIDERATION TO APPROVE INTRUSION ALARM REQUEST**

Jason Monnens, Water Department Superintendent, requests permission to move forward with installing intrusion alarms at the water plant. Estimates were received from Kuehl's Electric and Automatic System. Both businesses have done all of the Water Departments SCADA work in the past.

Kuehl's Electric	\$ 9,950.00
Automatic System	<u>\$ 4,640.00</u>
Total price	\$14,590.00

The cost of the intrusion alarms will come from account 601-49420-2210. The line item was originally budgeted for a different project at the Water Department but Jason feels the intrusion alarms are more important after working on some vulnerability and risk assessments for the State and EPA.

On motion by Councilperson Ray Hahnfeldt Jr., seconded by Councilperson Josh Hasemen, to approve the purchase and installation of the intrusion alarm.

Upon voice vote it was unanimous.

On motion by Councilperson Josh Haseman, seconded by Councilperson Paul Harris, the meeting adjourned at 6:23 p.m.

Kris Hurley  
City Clerk