

**MINUTES OF THE MEETING OF THE  
CITY COUNCIL OF THE CITY OF ST. JAMES,  
WATONWAN COUNTY, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the City Council of St. James, Minnesota was duly held at the Community Building meeting room in said City on Tuesday, August 8, 2023 at 5:30 p.m.

Mayor Jonathan Wilson called the meeting to order at 5:30 p.m.

Those present: Mayor Jonathan Wilson, Gene Hildebrandt, Sue Craig, Kathleen Hanson, Paul Harris, Hannah Rushing

Those absent: None

Staff present: City Manager Amanda Glass, City Attorney Steve Sunde, City Clerk-Treasurer Kristin Hurley

**MINUTES**

On motion by Councilperson Hannah Rushing, seconded by Councilperson Paul Harris, the minutes of the regular meeting of July 18, 2023, were found correct as written.

AYES: Councilperson Hannah Rushing, Paul Harris, Sue Craig, Gene Hildebrandt, Kathleen Hanson

NAYS: None

ABSTAIN: None

Whereupon Mayor Jonathan Wilson declared said motion to have passed 5-0.

**CONSENT ITEMS**

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Sue Craig, the following consent items were hereby approved:

A. Payment of Claims totaling \$2,956,042.83 as follows: Checks No. 70042, 70048-70049, 70058 – 700168 and ACH 1300 - 1317 as listed in the Check Register.

Whereupon Mayor Jonathan Wilson declared said motion to have passed 5-0.

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On motion by Councilperson Gene Hildebrandt, seconded by Councilperson Hannah Rushing, the following consent items were hereby approved:

- A. Schools, Conferences and Workshops:
  - a. Seth Basmoen, Destinee Basmoen & Seth Reinke – MN State Fire Department Association conference

Whereupon Mayor Jonathan Wilson declared said motion to have passed 5-0.

**LICENSES AND PERMITS**

Bruno Binovskis applied for a peddlers permit and requested the permit fee be waived.

On motion by Councilperson Paul Harris, seconded by Councilperson Sue Craig, the council approved the peddlers permit and waiving of the permit fee.

Upon voice vote, it was unanimous.

Eric Torgusen – Steel Point Plumbing, LLC, applied for a plumbing business license.

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Gene Hildebrandt, the council approved the plumbing business license pending all required documentation is received by City Hall.

Upon voice vote, it was unanimous.

Noralba Ibarra – La Tejanita MFU, applied for a vending wagon license.

On motion by Councilperson Hannah Rushing, seconded by Councilperson Paul Harris, the council approved the vending wagon license.

Upon voice vote, it was unanimous.

**NEW BUSINESS**

**RESOLUTION 08-23-01 AUTHORIZING THE CITY CLERK-TREASURER TO TRANSFER FUNDS TO BALANCE BOND FUNDS**

Councilperson Sue Craig introduced **RESOLUTION 08-23-01, moved its adoption, “RESOLUTION AUTHORIZING THE CITY CLERK-TREASURER TO TRANSFER FUNDS TO BALANCE BOND FUNDS”**, and dispensed with the reading. It was duly seconded by Councilperson Paul Harris. Upon hand vote the following voted:

AYES: Councilperson Sue Craig, Paul Harris, Hannah Rushing, Kathleen Hanson, Gene Hildebrandt.

NAYS: None.

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 08-23-01** to be duly passed.

**RESOLUTION 08-23-02 ESTABLISHING PURCHASE POLICY**

Councilperson Paul Harris introduced **RESOLUTION 08-23-02, moved its adoption, “RESOLUTION ESTABLISHING PURCHASE POLICY”**, and dispensed with the reading. It was duly seconded by Councilperson Hannah Rushing. Upon hand vote the following voted:

AYES: Councilperson Paul Harris, Hannah Rushing, Gene Hildebrandt, Sue Craig, Kathleen Hanson.

NAYS: None.

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 08-23-02** to be duly passed.

**RESOLUTION 08-23-03 ESTABLISHING LOCATION OF REGULAR MEETINGS**

Councilperson Gene Hildebrandt introduced **RESOLUTION 08-23-03, moved its adoption, “RESOLUTION ESTABLISHING LOCATION OF REGULAR MEETINGS”**, and dispensed with the reading. It was duly seconded by Councilperson Kathleen Hanson. Upon hand vote the following voted:

AYES: Councilperson Gene Hildebrandt, Kathleen Hanson, Hannah Rushing, Sue Craig, Paul Harris.

NAYS: None.

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 08-23-03** to be duly passed.

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**PURCHASE REQUEST – WATER DEPARTMENT ELECTRIC TRUCK**

Bill Nelson, Water Department Superintendent, is requesting Council approval for purchase of a 2023 4X4 Super Crew Lightning Electric Truck. The total cost of the truck is \$58,400.00. The cost for electric wiring for the charging station is \$1,099.00. The budgeted amount for this purchase is \$93,000.00.

On motion by Councilperson Sue Craig, seconded by Councilperson Paul Harris, the council approved the purchase request.

Upon voice vote, it was unanimous.

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Paul Harris, the meeting adjourned at 5:52 p.m.

Kristin Hurley  
City Clerk Treasurer