

**MINUTES OF THE MEETING OF THE
CITY COUNCIL OF THE CITY OF ST. JAMES,
WATONWAN COUNTY, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the City Council of St. James, Minnesota was duly held at the City Hall Council Chambers in said City on Tuesday, September 5, 2023 at 5:30 p.m.

Mayor Jonathan Wilson called the meeting to order at 5:30 p.m.

Present: Mayor Jonathan Wilson, Gene Hildebrandt, Sue Craig, Paul Harris, Hannah Rushing, Kathleen Hanson

Absent: None

Staff Present: City Manager Amanda Glass, City Attorney Steve Sunde, City Clerk-Treasurer Kristin Hurley

MINUTES

On motion by Councilperson Gene Hildebrandt, seconded by Councilperson Hannah Rushing, the minutes of the regular meeting of August 15, 2023 were found correct as written.

AYES: Councilperson Gene Hildebrandt, Hannah Rushing, Sue Craig, Paul Harris

NAYS: None

ABSTAIN: Councilperson Kathleen Hanson

Whereupon Mayor Jonathan Wilson declared said motion to have passed 4-0-1.

CONSENT ITEMS

On motion by Councilperson Paul Harris, seconded by Councilperson Sue Craig, the following consent items were hereby approved:

Payment of claims totaling \$948,787.06 as follows: checks No. 700223 – 700230, 700238 – 700336 and ACH No. 1331 – 1343 as listed in the check register.

Whereupon Mayor Jonathan Wilson declared said motion to have passed 5-0.

On motion by Councilperson Paul Harris, seconded by Councilperson Sue Craig, the following consent items were hereby approved:

Schools, Conferences and Workshops:

Brianna Sanders – Basic Economic Development Course

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Seth Reinke – Narcotics Investigation Training
Bill Nelson, Lucas Sandbo & Seth Basmoen – MN State Fire Chiefs Association
Conference

Whereupon Mayor Jonathan Wilson declared said motion to have passed 5-0.

LICENSES AND PERMITS

William Gottwalt – On the Hook Fish and Chips, has applied for a vending wagon license.

On motion by Councilperson Paul Harris, seconded by Councilperson Hannah Rushing, the council approved the vending wagon license. Upon voice vote, it was unanimous.

NEW BUSINESS

Councilperson Paul Harris introduced **RESOLUTION 09-23-01, moved its adoption “AMENDING JOINT RESOLUTION FOR ORDERLY ANNEXATION BETWEEN ROSENDALE TOWNSHIP AND THE CITY OF ST. JAMES, WATONWAN CONTY, MINNESOTA, PURSUANT TO MINNESOTA STATUTES SECTION 414.0325, SUBD. 1”**, and dispensed with the reading. Councilperson Gene Hildebrandt duly seconded it. Upon hand vote the following voted:

AYES: Councilperson Paul Harris, Gene Hildebrandt, Sue Craig, Kathleen Hanson, Hannah Rushing.

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 09-23-01** to be duly passed.

Councilperson Sue Craig introduced **RESOLUTION 09-23-02, moved its adoption, “DECLARING ABANDONED AND SURPLUS PROPERTY AND ORDERING SALE”**, and dispensed with the reading. Councilperson Hannah Rushing duly seconded it. Upon hand vote the following voted:

AYES: Councilperson Sue Craig, Hannah Rushing, Paul Harris, Gene Hildebrandt, Kathleen Hanson

NAYS: None

Whereupon Mayor Jonathan Wilson declared **RESOLUTION 09-23-02** to be duly passed.

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AGENDA REQUEST

On motion by Councilperson Kathleen Hanson, seconded by Councilperson Paul Harris, council accepted the agenda request submitted by Shari Grundmeyer. Upon voice vote, it was unanimous.

Shari Grundmeyer shared with council a recent experience she had with an aggressive dog where she was bit. Shari wanted to discuss preventive measures to protect vulnerable people from aggressive animals and to consider implementing a kid safe/vulnerable person zone where dangerous animals cannot be quarantined or live.

City Attorney Steve Sunde shared that law enforcement has done their job regarding potentially dangerous and dangerous dogs and have followed the laws that are already in place for these dogs. Steve feels council needs no additional action.

OUTDOOR ACTIVITIES REQUEST – CONVIVENCIA HISPANA FIESTA

An Outdoors Activities Request Form was received for the Convivencia Hispana Fiesta slated for September 16, 2023 in Memorial Park from 4:00 p.m. to 10:00 p.m. Rochelle Hanson, Matt Runge and Chad Stradtman have approved the request form. There are two food trucks that need to be licensed through the City, along with obtaining the liability insurance certification for the stage rental.

On motion by Councilperson Gene Hildebrandt, seconded by Councilperson Paul Harris, the council approved the outdoor event at Memorial Park. Upon voice vote, it was unanimous.

SALVATION ARMY HEATSHARE PROGRAM AGREEMENT

Amanda Glass, City manager, explained that the City of St. James has been participating in the HEATSHARE program with the Salvation Army for many years and requested that the City continue to participate with the programs they offer.

On motion by Councilperson Hannah Rushing, seconded by Councilperson Paul Harris, the council approved the HEATSHARE agreement with the Salvation Army. Upon voice vote, it was unanimous.

CVB 2024 ANNUAL BUDGET

The St. James Convention and Visitors Bureau presented their annual budget to council for review.

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On motion by Councilperson Kathleen Hanson, seconded by Councilperson Gene Hildebrandt, the Council approved the CVB budget. Upon voice vote it was unanimous.

ORDINANCE – LICENSING THE SALE OF TETRAHYDROCANNABINOL (THC) PRODUCTS- 1ST READING

The State legislature passed a law in 2022 that allows for the sale of Tetrahydrocannabinol (THC) products under a certain threshold of THC content. The law allows the sale only to individuals over the age of 21 years and prohibits packaging intended for children. The ordinance is not intended to prohibit the sale of THC products, but instead regulate who sells the products.

On motion by Councilperson Hannah Rushing, seconded by Councilperson Sue Craig, **ORDINANCE NO. 012, 4TH SERIES, “AN ORDINANCE ADDING CHAPTER 122 TO THE ST. JAMES CITY CODE PERTAINING TO LICENSING THE SALE OF TETRAHYDROCANNABINOL (THC) PRODUCTS”**, received its first reading. Upon hand vote the following voted:

AYES: Councilperson Hannah Rushing, Sue Craig, Paul Harris, Gene Hildebrandt

NAYS: Councilperson Kathleen Hanson

Whereupon Mayor Jon Wilson declared said Ordinance No., 012-4th Series to have received its first reading.

REVIEW 2024 PRELIMINARY BUDGET

Amanda Glass, City Manager, presented the 2024 preliminary budget. The presentation was informational only. September 19, 2023 Council will review for approval the 2024 preliminary levy and the final levy and budget will be approved by Council on December 19, 2023.

Motion by Councilperson Sue Craig, seconded by Councilperson Paul Harris to adjourn. All ayes – motion carried. Meeting adjourned at 6:16 p.m.

Kristin Hurley, City Clerk-Treasurer