



Budget Billing

The City of St. James has taken the ups and down out of utility bills. Thanks to Budget Billing, your monthly payment can stay the same each month throughout the year, and the extreme temperatures of winter and summer months won't affect your bill.

How Does Budget Billing Work?

With Budget Billing, monthly payments are based on your average usage for the last 12 months. Each monthly bill shows your Budget Billing amount due, plus your actual utility usages. All Budget Billing accounts are re-evaluated annually and billed the average amount for that period. This means the monthly payment may go up or down each year based on the customer's history of actual utility usage. You can withdraw from the program at any time, but we ask for a 12-month program commitment.

Requirements and Eligibility for Budget Billing are as follows:

- Accounts must have 12 months of billing history at your current place of residence
- Must own or rent property within the city limits
- Only Residential and Commercial are eligible
- Be current with utility payments
- Have no late fees or returned checks on the account for the 12 months
- Agree to remain in the budget billing program for 12 months
- Agree to enroll into Automatic Bill Payment
- Agree to pay full budget amount each and every month by the due date
- Agree that any payment less than the budget amount will be subject for disconnect
- Agree that after two delinquents or if account is in disconnect status, the account is not eligible for budget billing for 24 months
- Agree that budget billing accounts are ineligible for time extensions or payment agreements



Application for Budget Billing

Name: _____

Address: _____

Phone Number: _____ Email: _____

Utility Account Number _____

To be eligible for budget billing, you must:

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- Must own or rent property within the city limits
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- Have no late fees or returned checks on the account for the 12 months
- Agree to remain in the budget billing program for 12 months
- Agree to enroll into Automatic Bill Payment
- Agree to pay full budget amount each and every month by the due date
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Signature _____

Date: _____

IN OFFICE ONLY

Account Number

Effective Date